



Airline  
Hotels

## AIRLINE HOTELS 5 x 5 Program

**Available exclusively for Airline Hotels Associates – Earn up to \$2500.00!**

If you know of a family member, friend or colleague that is planning a banquet or special event, or require a block of rooms for an event, simply fill out this form and submit it to the Senior Sales or Catering Associate in your hotel – prior to your contact booking their event.

The appropriate Sales or Catering person will contact the potential client directly to make the booking.

If the booking confirms, and after the qualifying function has been paid in full, the associate who made the referral will receive a 5% commission on all guest room revenue and food and beverage revenue (excluding gratuities, taxes, and AV equipment), up to \$500.00 per booking - up to 5 times per year!

DATE OF FUNCTION BEING REFERRED:

REFERRING ASSOCIATE NAME:

DEPARTMENT:

NAME OF GROUP REFERRED:

TYPE OF FUNCTION:

- |  |                                      |
|--|--------------------------------------|
| <input type="checkbox"/> Christmas Party | <input type="checkbox"/> Wedding     |
| <input type="checkbox"/> Graduation      | <input type="checkbox"/> Anniversary |
| <input type="checkbox"/> Birthday        | <input type="checkbox"/> Shower      |
| <input type="checkbox"/> Other:          | <input type="checkbox"/> Sports Team |

EVENT CONTACT NAME:

PHONE NUMBER:

E-MAIL ADDRESS:

5

X

5

PROGRAM



5

X

5

PROGRAM

### Qualifying Conditions:

- The function referred must be new business (not already booked in our system).
- The business cannot be repeat business – i.e. the person booking has previously booked at our hotel and/or regularly books at our hotel.
- A block of rooms is defined as 5 rooms or more per night.
- No other discount will be applied to the event or the referring party will be ineligible to receive the 5% commission.
- The referring associate may choose to provide the 5% commission to the booker, by means of a 5% discount directly to the booker.

### To be completed by the Senior Sales Manager or Catering Consultant

DATE FUNCTION BOOKED:	<input type="text"/>
DATE DEFINITE:	<input type="text"/>
APPROVER NAME:	<input type="text"/>
DATE SIGNED:	<input type="text"/>
ROOMS REVENUE (\$):	<input type="text"/>
CATERING REVENUE (\$):	<input type="text"/>
<u>Backup to be attached</u>	
TOTAL PAYMENT TO ASSOCIATE (\$):	<input type="text"/>

### Payment Authorization

\_\_\_\_\_  
Senior Sales or Catering Associate

\_\_\_\_\_  
General Manager